

LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

Chair – Harry Martin
Vice-Chair – Mike Rippey

Mary Lou Holt
Guy Kay
Mel Varrelman

Brad Wagenknecht (Alternate)
Lori Loporini (Alternate)
Volker Eisele (Alternate)

Daniel Schwarz, Executive Officer
Jacqueline Gong, Commission Counsel

MEETING OF DECEMBER 12, 2002

Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA
4:00 P.M.

AGENDA

1. Call to Order; Roll Call

2. Pledge of Allegiance

3. Acknowledgement of Service: Commissioner Mel Varrelman

4. PUBLIC COMMENT (4:00 P.M.)

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. Approval of Minutes

October 10, 2002

6. CONSENT CALENDAR (4:00 P.M.)

Staff recommends approval of all action items on the consent calendar.

a) Action: ADOPTION OF CONDUCTING AUTHORITY RESOLUTION

Imola Avenue/Shurtleff Avenue #2 City Annexation to the City of Napa

The Commission will review the results of the conducting authority hearing for this annexation and adopt a resolution noting the results of the proceedings. (APN 046-311-055, 046-311-006, 046-311-002, 046-311-001).

CONSENT CALENDAR – cont

b) Action: *Orchard Avenue #3 District Annexation to the Napa Sanitation District*

The Commission will consider annexation of approximately 1.0 acres of residential property to the Napa Sanitation District. The property contains an existing, single-family unit. The proposal has 100% consent of property owners and affected agencies. (APN 035-042-021)

c) Action: *Scenic Place District Annexation to the Napa Sanitation District*

The Commission will consider annexation of approximately 4.48 acres of residential property to the Napa Sanitation District. Annexation is intended to facilitate a proposed development project to divide the subject property into 11 single-family residential lots and is referred to as the “Scenic Place Subdivision.” The proposal has 100% consent of property owners and affected agencies. (APN 041-341-006)

7. PUBLIC HEARING

a) *McKenzie Drive/Silverado Trail City Annexation to the City of Napa*

The Commission will consider a proposed annexation of approximately 8.5 acres of residential property to the City of Napa. Annexation will facilitate extension of municipal services to five (5) existing single-family residences and will eliminate a county island. The proposed annexation does not have 100% consent of all property owners. (APNs 045-090-003; 045-061-009; 045-061-015; 045-061-001; 045-041-006)

b) *American Canyon Road/Flosden Road Reorganization*

The Commission will consider concurrent annexation of approximately 4.82 acres of undeveloped property to the City of American Canyon and to the American Canyon Fire Protection District. The property is undeveloped and is a portion of the unincorporated parcel located immediately north of the intersection of American Canyon Road and Flosden Road. The proposed reorganization is intended to facilitate the extension of Flosden Road by approximately 1000 feet north of American Canyon Road. The remaining land will be dedicated to the City of American Canyon. The subject territory is within the sphere of influence. The proposal has the consent of the property owner. (APN 059-040-054)

c) Adoption: Conflict Of Interest Code

The Commission will consider adoption of a Conflict of Interest Code

d) Adoption: General Policy Determinations

The Commission will consider adoption of revised General Policy Determinations.

8. PUBLIC WORKSHOP: Comprehensive Study of the City of American Canyon

The Commission will conduct a public workshop concerning the Comprehensive Study of the City of American Canyon. The study consists of two components, the service review and the sphere of influence review. The purpose of the public workshop is for the Commission to hold a public discussion of the study. The Commission will receive a presentation from staff, take comments from affected and interested parties, and seek clarification from staff and affected agencies. No substantive actions will be taken. The Commission may provide direction to staff and take actions necessary to schedule and conduct a public hearing on this matter in February 2003.

9. COMMISSION ACTION ITEMS

a) Action: Adopt LAFCO Calendar for January – June 2003

The Commission will consider adoption of its calendar for the first half of 2003.

b) Action: Amend the *Policy on the Preparation of the LAFCO Budget and Appoint the FY03-04 Budget Committee*

The Commission will consider revising its budget policy such that appointments to the budget committee are made in December, rather than August. The Commission will appoint its two-member budget committee for FY03-04.

10. COMMISSION DISCUSSION

a) CALAFCO Report

The Commission will receive and file an oral report concerning the recently held CALAFCO Annual Conference. Highlights include: LAFCO of Napa County winning the 2002 Leadership in Government Award, the appointment of Chair Harry Martin to the CALAFCO Executive Board, and the appointment of Executive Officer Dan Schwarz as CALAFCO Legislative Chair.

11. CLOSED SESSION

NONE

12. INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

13. ADJOURNMENT

CALENDAR
(Proposed for Adoption)

February 13, 2003
April 10, 2003
June 12, 2003

LAFCO Regular Meeting
LAFCO Regular Meeting
LAFCO Regular Meeting